



HARTNELL COLLEGE FINANCIAL AID OFFICE

411 CENTRAL AVENUE • SALINAS, CA 93901 • (831) 755-6806 • FAX (831) 755-6957

Educational Program Certification Requirements

- ◆ Student must be officially admitted to Hartnell Community College (HCC).
- ◆ To be officially admitted to Hartnell Community College, you will need to have completed and submitted an admissions application to the Admissions and Records Office and declared a program major as listed in the Hartnell Community College catalog such as Certificate, AA/AS, or Official Transfer Requirement.
- ◆ Must submit and have all college transcripts from other institutions evaluated prior to graduation to ensure students are meeting Hartnell College's Satisfactory Academic Progress (SAP) procedures.

Per federal requirement, you must be enrolled as a Regular Student in an eligible program in order to receive student financial aid funds. A regular student is one who is enrolled for the purpose of obtaining a degree, certificate or transfer program offered by the College.

To meet this “**Regular Student**” status at Hartnell Community College (HCC), you must meet the following requirements:

- ◆ Posses a high school diploma or its recognized equivalent **or**
- ◆ Pass the Ability to Benefit Test **and**
- ◆ Be Pursuing an Associate Degree (2-year program) **or**
- ◆ An acceptable transfer program to a four-year college **or**
- ◆ A Certificate (Certificate program must consist of at least 16 units)

Your academic record must reflect your **Regular Student** status. The Financial Aid Office checks the information on your academic record before releasing any federal and/or state financial aid funds.

The Financial Aid office will review ALL official academic transcripts from each school you have requested. Transcripts are evaluated by the Hartnell Community College Admissions and Records Office. Once evaluated, the financial aid office will recalculate your SAP status.

If you have any questions or need further clarification, please contact the Financial Aid Office at (831) 755-6806 or stop by the financial aid office located in the Student Services Building in room 121.

*** Financial Aid will only fund one declared program major.**

All applications for financial assistance programs i.e., student loans, workers' Compensation, grants, scholarships, special funds, subsidies, prizes, etc., will be considered by the Hartnell College District / Local School District without regard to race, color, national origin, gender, marital status or disability. Harassment of any employee/student with regard to race, color, national origin, gender, marital status or disability is strictly prohibited.